

# NATIONAL TV TOOLBOX

## NPOWER & MARKETBREAKS: TIPS

### EXTENDING DATES FOR REOCCURRING JOBS

The 2014-2015 season calendar is available within National TV Toolbox. If desired, you can extend your future date of reoccurring jobs within National TV Toolbox by:

- Selecting the **Report Type** on the main folder selection.
- Select the **Job Specifications** tab.
- Select the individual job.
- Right-click and select **Modify Measurement Interval**.
- A pop-up box will advise you of the current end date, along with the selection for a new End Date which is user defined.
- Once the new end date has been entered, select **OK**.
- The report will continue into the future.

### HOW DO YOU KNOW IF A REPORT IS SCHEDULED?

THERE ARE TWO WAYS.

First, on the **Jobs** tab, if a job is scheduled, the report name will indicate the date range in brackets [MM/DD/YYYY – MM/DD/YYYY].

NPOWER & MarketBreaks	Job Specifications	Jobs (16)			
	Report Name	Status	Submitted	Completed	Report Output
▼ Ratings Analysis	Is my job scheduled - YES [09/21/2014 - 09/21/2014]	Complete	09/23/2014 03:37	09/23/2014 03:38	
Ratings Analysis Program Report	Is my job scheduled - YES [09/20/2014 - 09/20/2014]	Complete	09/23/2014 03:36	09/23/2014 03:37	
Ratings Analysis Time Period Report	Is my job scheduled - YES [09/19/2014 - 09/19/2014]	Complete	09/23/2014 03:36	09/23/2014 03:36	
▶ Trend Ratings Analysis	Is my job scheduled - NO	Complete	09/23/2014 03:35	09/23/2014 03:35	
▶ Unification					

The second indicator of a scheduled job is on the **Job Specifications** tab, you will see the selected scheduled interval under the **Recurring Interval** column.

NPOWER & MarketBreaks	Job Specifications (65)	Jobs (15)		
	Report Name	Created	Recurring Interval	Recurring Download
▼ Ratings Analysis	Is my job scheduled - YES	2014-09-23 03:36:06	DAILY	
Ratings Analysis Program Report	Is my job scheduled - NO	2014-09-23 03:35:05		
Ratings Analysis Time Period Report				